

The exhibitor area is used to configure your digital corporate presence.

How do I access the exhibitor area?

You need a valid Messe-Login and an exhibitor pass. After logging in, click on the three dots and "Exhibitor area" at the top right or use the jump option from the dashboard "Visit Exhibitor area".

The screenshot shows the PCIM Europe 2022 website dashboard. The navigation menu at the top includes: Dashboard, Live, Event calendar, Exhibitors, Networking, and a three-dot menu icon. The three-dot menu is open, showing options: FAQ, How-Tos, Contact us, My profile, and Exhibitor area (highlighted with a red box). The main content area features a large banner for PCIM Europe 2022 with a 'LEARN MORE' button. Below the banner are sections for 'Recommended contacts' and 'Visit exhibition grounds'. On the right side, there are sections for 'Here you will find event recommendations soon' and 'Here you will find exhibitor recommendations soon'.

How can I complete my company profile?

In the „Company profile“ section you will find the link to the Media Package Manager (MPM), where you can complete your profile. The data from the MPM will automatically be transferred to the event platform.

Welcome **Company profile** Team

You can manage your company profile and your products in the Media Package Manager.

Click here for your personal Media Package Manager: <https://mediapackage.messefrankfurt.com/?language=EN>

After logging in with your personal access data, you can complete your profile.

How can I specify my Industry Topics?

Click on "edit data" in the "Company profile" section and select your industries as well as products/services so that your company is specifically suggested to the relevant participants.

After you have made your selection, click on "save".

Edit exhibitor profile

The company is active in the following industries (max. 10)

The company offers the following products/services (max. 10)

CANCEL

SAVE

How can I appoint employees as deputies?

As your company's main contact you will find an overview of all employees with a valid exhibitor pass who have logged in at least once with their Messe-Login and gone through the onboarding process under the "Team" section.

You have the option of appointing employees from your company as deputies. To do this, click the checkbox in the column "Deputy". This gives an employee the same rights and duties as the main contact person (team administration, worklist as part of the contact manager, roundtable setup, etc.). Deputies can appoint and dismiss other deputies. If employees are not created as deputies, they only have access to the Lead Manager (if booked) and not to the individual tabs Company profile, Team and Roundtables.

Welcome Company profile **Team**

Here you can organise your team and activate your team members for the platform.

Please note that only those team members are displayed who already have an exhibitor pass and have registered on the platform with the Messe-Login for the first time. In order to be visible as a contact person and to be able to use the interactive functions (e.g. video call, chat), please activate your team members here.

Please appoint alternate members who may have admin rights in addition to you.

Search:

First name	Family name	E-Mail	Registration date	Live contact visible	Admin
Marc-André	Stoppert	stoppert@eventit.ag	27.09.2021 09:11	<input type="checkbox"/>	<input checked="" type="checkbox"/>

How do I activate employees as contact persons for the company profile?

Under the tab „Team“ you can activate employees in order for them to be visible as contact persons in the digital company profile. To do this, click the checkbox in the column "Live contact visible". The person then appears as a contact person for participants in the company profile and can be contacted.

Welcome Company profile **Team**

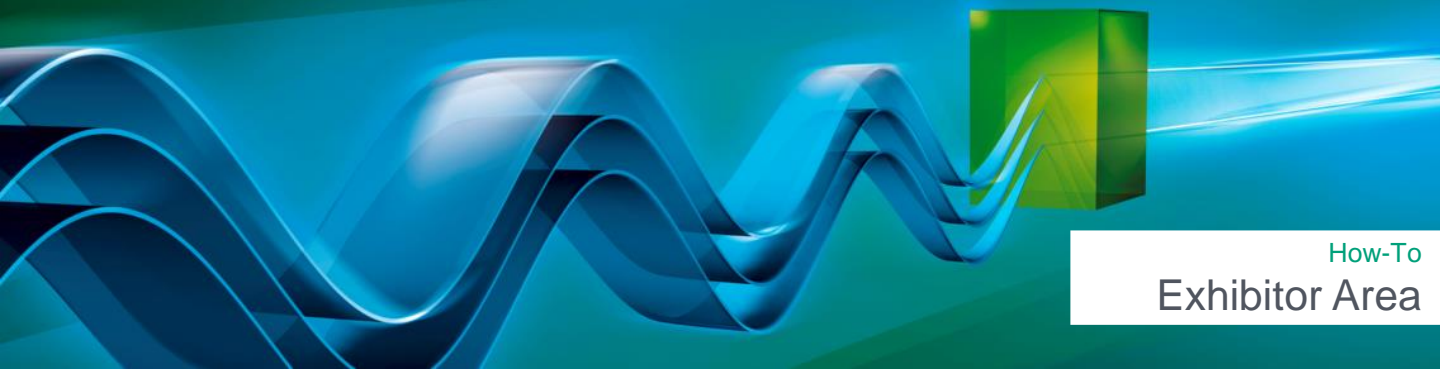
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How-To
Exhibitor Area

Do you have any questions? We will be happy to help you by e-mail
support@mesago.digital